

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
BERRENDA MESA WATER DISTRICT
NOVEMBER 5, 2020**

A regular meeting of the Board of Directors of Berrenda Mesa Water District was held via video and phone conference on November 5, 2020 at 9:30 a.m. by video and phone conference.

CALL TO ORDER

President Goff called the meeting to order at 9:30 a.m. and presided thereat.

ROLL CALL

The following Directors were present: Rob Goff, Alan Scroggs, Robert E. Baker, Steve Jackson, and Leon Elwell.

Also present were: Jeff Iniguez; Kel Mitchell; Brian Hauss; Leta Spencer; Morgan Mitchell; Kris Lawrence; Mary King; Kim Constant; Oscar Mello; Steve Bottoms; Gnell Sparks; Phil Nixon; Mark Gilkey, General Manager, and Joe Hughes, Legal Counsel.

FINANCIAL REPORTS

2019 Audit: Gnell Sparks reported that she and Director Elwell have been working with the auditors. Staff received one comment from the auditors stating a change from a subsequent event was made regarding KCERA. Staff then recommended that the 2019 Audit be accepted in its present form. Following discussion, on motion of Alan Scroggs, seconded by Steve Jackson, and unanimously carried the 2019 Audit was approved with change on the following roll call vote:

AYES:	Rob Goff Alan Scroggs Steve Jackson Leon Elwell Robert E. Baker
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NOES:	None
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ABSENT:	None
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2021 Budget: Gnell Sparks reported that Staff met with the Budget ad-hoc Committee comprised of the President and Director Leon Elwell and reviewed the 2021 Draft Budget. Comments and suggestions received from the ad hoc Committee at that meeting were incorporated into the 2021 Draft Budget. President Goff on behalf of the Budget ad-hoc Committee recommended that the 2021 Budget be approved as presented. Following discussion, on motion of Leon Elwell, seconded by Robert E. Baker, the Board unanimously approved the 2021 Budget on the following roll call vote:

AYES: Rob Goff
Alan Scroggs
Steve Jackson
Leon Elwell
Robert E. Baker

NOES: None

ABSENT: None

MANAGER'S REPORT

Operations & Maintenance: Steve Bottoms provided a report on general maintenance and repairs made to District facilities in October 2020.

ATTORNEY'S REPORT

AB 1234 Ethics Training: Legal Counsel reported Ethics Training for the Board, required ever two years, will be scheduled in November 2020 by virtual meeting.

OLD BUSINESS

KCERA Update: Phil Nixon reported that KCERA has agreed to give Staff access to the census information that was previously requested to calculate additional information. Staff will report back once more information is available.

Solar Station A PPA Amendment: Kris Lawrence reported that the amendment to the Solar Station A PPA allows a reimbursement up to \$45,000.00 for the completion of the easements and extends the condition satisfaction date to December 31, 2020. Staff recommended approval of the Solar Station A

PPA amendment. Following discussion, on motion of Alan Scroggs, seconded by Steve Jackson, and unanimously carried, the Board approved the Solar Station A PPA amendment on the following roll call vote:

AYES: Rob Goff
Alan Scroggs
Steve Jackson
Leon Elwell
Robert E. Baker

NOES: None

ABSENT: None

NEW BUSINESS

Ad Hoc Committee to Review Employee Salaries and Benefits: The President reported that it would be appropriate to appoint an ad-hoc committee to consider employee salary adjustments for 2021. After discussion, the President appointed himself and Alan Scroggs to the committee.

PUBLIC COMMENT

No public comment.

CLOSED SESSION

The President directed that the Board move into closed session to discuss 1) conference with real property negotiator and 2) anticipated litigation. Legal Counsel advised the Board that it has authority to hold a closed session under Government Code sections 54956.8 and 54956.9(d)(2). All persons other than Gnell Sparks, Phil Nixon, the Directors, the General Manager and Legal Counsel, thereupon retired from the meeting.

Following the closed session, the President reported that no action was taken in closed session and the meeting was again open to the public.

ADJOURNMENT

There being no further business to come before the Board, the President asked for a motion for adjournment. Upon motion of Steve Jackson, seconded by Alan Scroggs, and unanimously carried, said meeting was adjourned at 10:16 a.m.



Mark Gilkey, Secretary

ATTEST:



Rob Goff, President